ONLINE e-APAR

Pune Division
Central Railway

ONLINE e-APAR

Taking a further step to achieve complete Digitalization Online e-APAR module has been developed in Pune Division under the dynamic leadership

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&
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Features of ONLINE e-APAR

After successful implementation of ONLINE CBT module, Railkarmik portal has been added with one more important HR module.

ONLINE APAR system can be used for all group 'C' and group 'D' staff.

It's a complete Paperless system replacing traditional e-APAR forms.

Fresh registration is not required as Railkarmik portal provides Single-sign-on feature to access to e-APAR Module.

Users need not enter Employee details in the module manually as all the employee details are fetched from Railkarmik.

This feature not only speeds up the whole e-APAR process but also ensures that employee details are verified and non ambiguous.

All e-APAR Forms for group 'C' staff have been designed as per the Railway Board format and ONLINE e-APAR process is carried out by following Rules and guidelines laid out by Railway Board.

APAR FOR STAFF WORKING IN LEVEL-1, GP - 1800/ -

Period:2019

Part A : EMPLOYEE PARTICULARS :

Name	SOHEB ADBULREHMAN BEPARI
Design	GEN.ASST(GA)
Birthdate	03-01-1991
Date of Appointment	18-12-2018
Rate of Pay in Scale	18500

PART B : ASSESMENT

B1	Integrity	beyounddoubt (If integrity is Beyond Doubt write so. If there is doubt or suspicion, leave item blank)	
	MARKS TO BE AWARDED IN A SCALE OF : 1 to 5		
B2	GENERAL QUALITIES	1.Attendance	5
		2.General Intelligence	5
		3.Physical Fitness	5
B3	WORKING ABILITY	1.Knowledge of Rules	5
		2.Safety Consciousness (where relevant)	5
		3.Quality of Work	5
		4.Promptness	4
B4	OVERALL PERFORMANCE		5
B5	GRAND TOTAL POINTS OBTAINED (B2 + B3 + B4)		34
	Whether any award/penalty during the period if so mention:		

Note
- One(1) is the lowest and Five(5) is the highest in the assesment scale corresponding to 'Below Average','Average', 'Good','Very Good','OutStanding'
-The total points (B5) will be the 'RECORD OF SERVICE' marks for assessment purpose.
The digital signature will appear below

REPORT Digitally Signed By RAKESH S PAGI Date: 25-01-2020 12:59:55	REPORT Digitally Signed By RAKESH S PAGI Date: 25-01-2020 13:03:29	ACCEPT Digitally Signed By RAKESH S PAGI Date: 25-01-2020 13:04:19

Roles Assignment for Reporting/Reviewing/ Acceptance Authority can be done in simple and flexible manner.

ONLINE e-APAR module offers user friendly and intuitive interface making it easier to understand and use the application.

ONLINE e-APAR module has been tested with all types of forms for Group C Staff.e- APAR Forms can be filled by Reporting/Reviewing authorities which will be forwarded for acceptance later.

e-APAR Monitoring Dashboard gives the current status of e-APAR progress, the complete process can be easily monitored to ensure timely completion of e-APAR work.

STATUS FOR AU: 0109

DEPT	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6	Level 7	Level 8	TOTAL
GEN. ADMN.	6	2	0	1	2	2	3	1	17
COMMERCIAL	18	78	107	76	69	359	141	3	851
ENGINEERING	1386	467	45	262	153	95	108	0	2516
ELECTRICAL	358	120	0	39	191	107	28	1	844
MECHANICAL	764	315	1	251	482	534	182	0	2529
MEDICAL	105	4	1	6	4	20	17	1	158
OPERATING	168	474	3	60	80	454	151	13	1403
PERSONNEL	22	23	2	3	14	56	31	0	151
SnT	181	68	0	37	40	57	39	1	423
TOTAL	3008	1551	159	735	1035	1684	700	20	8892

Activate Windows

Advantages over current system

Maintaining of e-APAR in paper form used to be a cumbersome and hectic task that involved large office space and manual work. Now with ONLINE e-APAR, any e-APAR can be accessed in faster manner.

Use of Digital signature while performing e-APAR transactions makes ONLINE e-APAR system more secure, transparent and reliable.

ONLINE e-APAR system will help speeding up Promotion and MACP work as all the e-APAR forms will be available online and accessed in little to no time.

e-APAR form will be made available to employees through Railkarmik portal and Railkarmik Android App.

Presentation by Ganesh Shetty-IT Team, PA/CR

for more information login website

www.irot.in

Thank You